



## **TELLER I**

The Coolidge branch currently has an opening for a part-time highly enthusiastic, energetic, member focused Teller. The Teller I position is responsible and accountable for providing high quality services to Pinal County Federal Credit Union member's including assisting the membership with all teller functions, in person, on the phone and in writing, as well as the daily operations. Responsible for branch opening and closing duties, maintaining and balancing a cash drawer, deposits, withdrawals, answering member questions, etc.

This job requires one year of recent cash handling and sales/service experience and the ability to perform math calculations with a high degree of accuracy. Must have basic PC skills and experience with office equipment such as 10-key calculator, PC keyboard, copy and fax machines. Requires education associated with high school diploma. Knowledge of products, services and account requirements associated with financial industry services preferred. Must project a professional image.

Must be people oriented and a team player!

EOE